

**TO: Honorable Mayor & Common Council
President Pecoraro
Aldermen Schmigel, DiBernardo, Zadzilka, Tylec**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, DECEMBER 7, 2021 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 11/29/2021

- 1) Legal Notice – Sealed Proposals for the Bike Path Connection to the Empire State Trail – City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1. Austin Tylec</u>	-	Re: Approval of Climate Smart Committee Bylaws
I.1 Mayor	-	Re: Reappointment of Donna L. Braun as the Registrar of Vital Statistics for the City of North Tonawanda
I.2 Mayor	-	Re: Appointment of Joseph Petrie to the Waterfront Commission
V. Supt. Water/Wastewater	-	Re: Approval of Payment Applications for WTP Generator Replacement Project (EFC- Funding Disbursement #9)
VII.1 Accountant	-	Re: Payment of the Abstract of Claims Dated December 7, 2021
XI. Fire Chief	-	Re: Approval of funding for a new Fire Department Rescue Boat

VII.2 Accountant - Re: Budgetary Transfer – for the Fire Department Rescue Boat

XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their November meeting

XXI. Monthly Reports

.1 Clerk-Treasurer .2 Police Department

COMMUNICATIONS FROM OTHERS

A.
Historic Preservation Commission Re: Approval to designate a hitching post near 286 Goundry Street as a Local Landmark

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer

DEC 07 2021

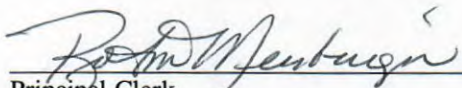
STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

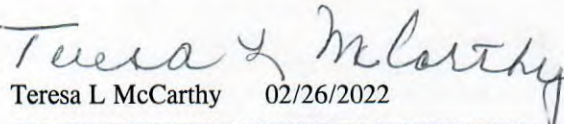
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 291801
was printed and published in said paper on the following dates:

11/09/2021



Principal Clerk

Subscribed and sworn to before me this
11-15-21


Teresa L McCarthy 02/26/2022

Notary Public Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2021 NOV 22 AM 9:45
NORTH TONAWANDA NY

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the BIKE PATH CONNECTION TO THE EMPIRE STATE TRAIL as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 AM, Prevailing Time, TUESDAY, DECEMBER 7, at which time they will be publicly opened.

A copy of the Contract Documents is on file at Construction Exchange of Buffalo and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The project involves several components. First is the construction of a new paved bike/pedestrian trail between the existing Riverwalk Trail in the City of North Tonawanda and the Empire State Trail in the City of Tonawanda. The proposed trail will have both on and off-road sections complete with signage, striping, and landscaping features. The second component includes resurfacing the existing trail from the southern terminus to Gratwick Park. Work includes 1" milling and inlay of asphalt across all active driveways and 1" asphalt overlay of the remaining trail section. The final component includes landscaping enhancements along the entire trail including the installation of wayfinding signs, benches, and miscellaneous plantings.

Copies of the above-mentioned documents may be viewed and ordered through the following website on or after TUESDAY, NOVEMBER 9: www.avalonplanroom.com in the Public Bid Section. If you do not have Internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon at 40 La Riviere Dr. Buffalo, NY 14202, upon a non-refundable payment made to Avalon. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, PIN 5763.51, PROJECT NO. 2019-03, BIKE PATH CONNECTION TO THE EMPIRE STATE TRAIL

The Construction of this project will be done in strict accordance with the State of New York Department of Transportation policies, procedures and specifications entitled Standard Specifications, Construction and Materials adopted September 1, 2021 and addenda issued through the date of advertising. The General Provisions of Contract, Contract Forms of Proposal, Agreement, Bonds, General Construction Specifications, Materials of Construction that are contained in the specifications will be adhered to in all respects.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner and Federal Government.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna Braun
City Clerk/Treasurer
City of North Tonawanda
N#291801

11/9/2021

#1.

DEC 07 2021

November 10th, 2021
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

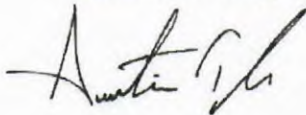
RE: Approval of Climate Smart Committee Bylaws

Dear Honorable Body:

The Climate Smart Task Force has met for the last few months believed it would be in the best interest of the Council & Community to create bylaws. The purpose of these bylaws is to establish structure, procedures, and dispute recommendation processes. The North Tonawanda Climate Smart Communities task force empowers our city to address the impact of climate change through education, community building, and measurable actions. We are looking for approval of the attached Climate Smart Bylaws by the Common Council, and to be filed by the City Clerk-Treasurer.

Thank you, and please reach out with any questions.

Respectfully,
Austin J Tylec
Alderman at Large



RECEIVED
CITY CLERK'S OFFICE
2021 NOV 12 AM 9:55
NORTH TONAWANDA NY

2021 NOV 12 AM 9:55
NORTH TONAWANDA NY

BYLAWS OF NORTH TONAWANDA CLIMATE SMART COMMUNITIES TASK FORCE

ARTICLE I - NAME, PURPOSE

Section 1: The name of the organization shall be North Tonawanda Climate Smart Communities (CSC) Task Force.

Section 2: The North Tonawanda Climate Smart Communities task force empowers our city to address the impact of climate change through education, community building, and measurable actions.

ARTICLE II - ANNUAL MEETING

Section 1: Annual Meeting. The Annual Meeting shall take place on the first regular monthly meeting date of the calendar year, set by the Task Force Members

Section 2: Purpose. The Annual Meeting shall be held to elect the officers of the Task Force by two-thirds vote. Only members appointed by the Mayor may serve in officer roles.

Section 3: Special Meetings. Special meetings may be called by the Chair of the Task Force.

Section 4: Notice. Notice of the annual meeting shall be given to each voting member, by mail, or email within 7 days of the meeting.

Section 5: Continue To Serve. If an annual meeting is not conducted and/or is unable to take place, the officers then in office continue to serve on the task force until successors have been formally elected.

ARTICLE III - TASK FORCE COMMITTEE & MEMBERS

Section 1: Role, Size, Compensation. The Task Force shall consist of appointed members by the Mayor. The Task Force acts as an advisory board to the common council and Mayor. The Task Force shall vote on items before formally submitting them to the Common Council for review and approval. Items may include, but are not limited to; requests to hold events, opinions on matters, recommendations, etc. The membership size shall be at the Mayor's discretion. The Task Force Members receive no compensation.

Section 2: Meetings. The Task Force shall meet each month at a date, time & place agreed on by the members. Meetings may be rescheduled if necessary, Virtual meetings are also allowed if the task force deems necessary.

Section 3: Terms. All appointed members shall serve on the Task Force until removed by the Mayor, terminated by excess absences, or by their own written resignation.

Section 4: Quorum. A quorum must be attended by two-thirds of Task Force Members before business can be transacted or motions made or passed.

Section 5: Voting. Only members appointed by the Mayor may have the ability to vote. Each member shall be entitled to one vote on each matter submitted for a vote at a meeting.

Section 6: Notice. An official meeting requires that each member have written notice within a reasonable amount of time, preferably 48 Hours.

Section 7: Officers and Duties. There shall be three officers of the Task Force consisting of a Chair, Vice Chair, and Secretary. Their duties are as follows:

The Chair shall convene regularly scheduled task force meetings, shall preside or arrange for other members of the committee to preside at each meeting in the following order: Vice-Chair, and Secretary.

The Secretary shall be responsible for keeping records of Task Force's actions, including overseeing the taking of minutes at all task force meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each member (as requested), and assuring that records are maintained.

Section 8: Vacancies. When a vacancy on the Task Force exists, nominations for new members may be received from present members by the Secretary two weeks in advance of a regular meeting. These nominations shall be sent out to sitting members with the regular meeting announcement and shall be voted on at the next meeting. The vote will serve as a recommendation to the Mayor for his/her final approval & appointment.

Section 9: Resignation, Termination and Absences. Resignation from the Task Force must be in writing and received by the Secretary. A member shall be dropped for excess absences from the Task Force if s/he has three absences from meetings in a calendar year per The North Tonawanda Attendance Policy. A written notice will be sent to the mayor by one of the elected officers.

Section 10: Special Meetings. Special meetings of the task force shall be called upon the request of the Chair or one-third of the task force. Notices of special meetings shall be sent out by the Secretary to each member within a reasonable amount of time.

ARTICLE IV - SUBCOMMITTEES

Section 1: The task force may create subcommittees as needed, such as hosting community events, researching topics, etc. The task force will vote on the creation of subcommittees. and if the majority approves it a subcommittee will be created. Subcommittee members may choose a chair as they see fit. The subcommittee will report to the entire task force at the following meeting.

ARTICLE V - AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the Task Force Members. Proposed amendments must be submitted to the Secretary to be sent out with regular task force announcements and must be approved by the Common Council.

2021 NOV 12 10:45
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

These Bylaws were approved at a meeting of the CSC Task Force Members on October 13th, 2021.

CITY OF NORTH TONAWANDA

I.1

DEC 07 2021

Office of the Mayor

ARTHUR G. PAPPAS

December 1, 2021

Honorable Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: Reappointment of the Registrar of Vital Statistics

Dear Honorable Body:

Please be advised that I am reappointing **City Clerk Donna Braun of 175 Lincoln Ave, North Tonawanda, NY 14120 as the Registrar of Vital Statistics**, effective January 1, 2022 for a term of two (2) years, expiring December 31, 2023.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

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CITY CLERK'S OFFICE

2021 DEC 07 11:19
NORTH TONAWANDA NY

Office of the Mayor

DEC 07 2021

ARTHUR G. PAPPAS

December 2, 2021

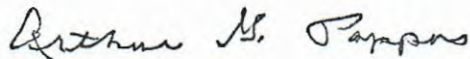
Honorable Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: Appointment to the Waterfront Commission

Dear Honorable Body:

Please be advised that I am appointing **Joseph Petrie of 183 East Ave, North Tonawanda, NY 14120 to fill a vacancy on the Waterfront Commission, effective January 1, 2022 for a term of two (2) years, expiring December 31, 2023.**

Sincerely,



Arthur G. Pappas
Mayor

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CITY CLERK'S OFFICE

2021 DEC 2 4:10:01
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411
Cell: (716) 946-7560
Email: jkoepsell@northtonawanda.org

DEC 07 2021

RECEIVED
CITY CLERK'S OFFICE

2021 NOV 23 PM 2:54
NORTH TONAWANDA NY

Jason W. Koepsell
Superintendent of Water/ Wastewater

November 23, 2021

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave.- City Hall
North Tonawanda, NY 14120

**RE: Approval of Payment Applications for WTP Generator Replacement Project
(EFC- Funding Disbursement # 9)**

Honorable Body,

I respectfully request that you approve the following Pay Application for work performed under the WTP Generator Replacement Project Contract. Nussbaumer & Clarke Engineering and I have reviewed and approve this work.

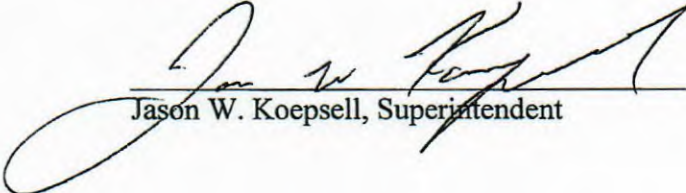
STC Construction INC.

\$153,208.68

The city does not have to issue purchase orders for payment at this time. This work is being funded through a NY State WIIA Grant and NY State Environmental Finance Center (EFC) loan.

With your approval Rotella Grant Management will submit this request to the EFC on the city's behalf. The EFC will then send us the funds to pay these contractors. Thank you for your time and consideration of my request.

Sincerely,


Jason W. Koepsell, Superintendent

c.c (via email)
Bernie Rotella, Rotella Grant Management
Jeff Zellner, City Accountant
Donna Braun, City Clerk/ Treasurer
Chelsea Sparh, City Engineer



November 17, 2021

Jason Koepsell
Superintendent
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

Re: Water Treatment Plant Generator Replacement Project
General Contract
File No. 17J1-0024

Dear Mr. Koepsell:

Please find attached three (3) copies of Application for Payment No. 09, which includes completed Application and Certificate for Payment voucher and other related attachments, in conjunction with the City of North Tonawanda Contract with STC Construction Inc.

We have reviewed the quantities, unit and lump sum prices, and totals for completed work and stored materials, and recommend that payment be made to STC Construction Inc. in the amount of \$153,208.68. It is noted that as STC Construction Inc, furnished the City with a Payment Bond, the retainage is 5% of the total amount of completed work and stored materials to date.

Should you have any questions, please do not hesitate to contact us at your convenience.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Madison Rich
Engineer

c: File – 02 (w/encl.)

STC Construction, Inc.

P.O. Box 459
Springville, New York 14141-0459
Phone (716) 592-3400 Fax (716) 592-4367

Invoice

Invoice No.	1916.09
Date	10/31/2021
Billing Period to	10/31/2021
Page	1 of 1

Bill To:

City of North Tonawanda 216 Payne Avenue North Tonawanda, NY 14120
--

Remit To:

STC Construction Inc. P.O. Box 459 Springville, New York 14141-0459

Purchase Order No.	Customer ID	Payment Terms	STC Project No.	
2017-09-G	NOR010	Net 30	1916	
Quantity	Description	Unit Price	Ext. Price	
1	North Tonawanda Water Treatment Plant Standby Generator Replacement			
	Payment Application No. 9	\$161,272.30	\$161,272.30	
	Less 5% Retention	\$8,063.62	\$8,063.62	
	Current Payment Due	\$153,208.68	\$153,208.68	
		Subtotal	\$153,208.68	
		Sales Tax 8.75%		
		Total	\$153,208.68	

A Finance Charge of 1.5% per month will be charged to those bills not paid within 30 days of due date.
Unless written notice is received within 30 days of invoice date, customer agrees to pay all charges listed above

AIA DOCUMENT G702/Cma

TO OWNER: City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120

PROJECT: North Tonawanda
Water Treatment Plant
Standby Generator Replacement
Contract: 2017-09-G

APPLICATION NO. 9
PERIOD TO : 10/31/21
PROJECT NO. 1916

DISTRIBUTION TO:
 OWNER
 CONSTRUCTION

FROM CONTRACTOR: STC Construction, Inc.
P.O. Box 459, 63 Zoar Valley Road
Springville, New York 14141

ENGINEER: Nussbaumer & Clarke
3556 Lake Shore Rd. - Suite 500
Buffalo, NY 14219

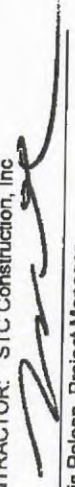
MANAGER
 ARCHITECT
 CONTRACTOR

CONTRACT FOR: 2017-09-G - General Construction
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

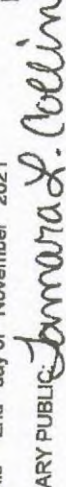
This undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM \$ 229,700.00
- 2. Net Change By Change Orders \$ 449,175.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 678,875.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 624,222.20
- 5. RETAINAGE
 - a. 5% of Completed Work (Column D + E on G703) \$ 31,211.11
 - b. 5% of Stored Material (Column F on G703) \$ -
 - Total Retainage (Line 5a & 5b or Total in Column I of G703) \$ 31,211.11
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 593,011.09
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 439,802.41
- 8. CURRENT PAYMENT DUE \$ 153,208.68
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 85,863.91

CONTRACTOR: STC Construction, Inc
By: 
Norris Poleon, Project Manager

Date: 11/2/2021

State of: New York
County of: Erie
Subscribed and sworn to before me this 2nd day of November 2021

NOTARY PUBLIC: 
TAMARA L. COLLINS
Notary Public, State of New York
01CO6259368
Qualified in Erie County
My Commission Expires April 9, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 153,208.68

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the Amount Certified)

CONSTRUCTION MANAGER:
By: 
ENGINEER: _____

Date: 11/17/2021

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		
	ADDITIONS	DEDUCTIONS
Total changes approved in previous month by Owner	\$ 449,175.00	
Total approved this Month	\$ 449,175.00	
TOTALS:	\$ 449,175.00	
NET CHANGES by Change Order	\$ 449,175.00	

CONTINUATION SHEET

AIA DOCUMENT G703

AIA document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Used Column I on Contracts where variable retainage for line items may apply.

North Tonawanda
Water Treatment Plant

APPLICATION NO.: 9
APPLICATION DATE: 11/02/21
PERIOD TO: 10/31/21
STC Project No. 1916

A BID ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D+E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATIONS	THIS PERIOD					
G1	Mobilization/Demobilization	\$ 10,000.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 1,000.00	\$ 450.00
G2	General Improvements								
	Bonds & Insurances	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Submittals	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Demolition of Concrete & Grating	\$ 45,300.00	\$ 45,300.00	\$ -	\$ -	\$ -	\$ 45,300.00	\$ -	\$ 2,265.00
	Furnish of Concrete Rebar Onsite	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00	\$ -	\$ 225.00
	Form & Pour Generator T-Slab	\$ 42,000.00	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 42,000.00	\$ -	\$ 2,100.00
	Form & Pour T1 (South) Transformer Pad	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Form & Pour T2 (North) Transformer Pad	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Form & Pour ATS Pad	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Form & pour Day Tank Pad	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 250.00
	Form & Pour Remote Radiator Pad	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 600.00
	Form & Pour Curbs for MCC	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
	Furnish of Pipe Structural Pipe Supports Onsite	\$ 11,500.00	\$ 11,500.00	\$ -	\$ -	\$ -	\$ 11,500.00	\$ -	\$ 575.00
	Installation of Structural Pipe Supports	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 300.00
	Furnish & Install Breeching	\$ 25,500.00	\$ 25,500.00	\$ -	\$ -	\$ -	\$ 25,500.00	\$ -	\$ 1,275.00
	Fuel System Connections	\$ 11,000.00	\$ -	\$ 9,350.00	\$ -	\$ -	\$ 9,350.00	\$ 1,650.00	\$ 467.50
	Remote Radiator/Generator Piping	\$ 16,000.00	\$ -	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	\$ 800.00
	Painting	\$ 9,500.00	\$ 7,600.00	\$ -	\$ -	\$ -	\$ 7,600.00	\$ 1,900.00	\$ 380.00
	As-Builts	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -
	O&M's	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -
CO-01	Shaft Containment Walls	\$ 2,651.00	\$ 2,651.00	\$ -	\$ -	\$ -	\$ 2,651.00	\$ -	\$ 132.55
CO-02	Davis Bacon Rates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CO-03	Bid Alternate G-4: \$316,612.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Tank Removal	\$ 59,000.00	\$ 59,000.00	\$ -	\$ -	\$ -	\$ 59,000.00	\$ -	\$ 2,950.00
	Fuel Pumps and Piping Removal	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 350.00
	Lot Restoration and Asphalt Pavement	\$ 18,000.00	\$ 17,000.00	\$ -	\$ -	\$ -	\$ 17,000.00	\$ 1,000.00	\$ 850.00
	Fuel Tank Pad	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 900.00
	Fuel Tank Onsite	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 2,500.00
	Furnish & Install New Fuel System Generator	\$ 130,612.00	\$ 26,122.40	\$ 84,897.80	\$ -	\$ -	\$ 111,020.20	\$ 19,591.80	\$ 5,551.01
	Structural Pipe Support	\$ 15,000.00	\$ -	\$ 12,750.00	\$ -	\$ -	\$ 12,750.00	\$ 2,250.00	\$ 637.50
	Painting	\$ 7,000.00	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 350.00
	Startup	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
CO-04	Field Order 2: Remote Radiator Cooling Lines	\$ 23,858.00	\$ -	\$ 23,858.00	\$ -	\$ -	\$ 23,858.00	\$ -	\$ 1,192.90
CO-05	Environmental Remediation	\$ 54,304.00	\$ 54,304.00	\$ -	\$ -	\$ -	\$ 54,304.00	\$ -	\$ 2,715.20
	SHEET 1 TOTAL	\$ 627,125.00	\$ 424,977.40	\$ 153,855.80	\$ -	\$ -	\$ 578,833.20	\$ 48,291.80	\$ 28,941.66
	SHEET 2 TOTAL	\$ 51,750.00	\$ 37,972.50	\$ 7,416.50	\$ -	\$ -	\$ 45,389.00	\$ 6,361.00	\$ 2,289.45
	PROJECT TOTAL	\$ 678,875.00	\$ 462,949.90	\$ 161,272.30	\$ -	\$ -	\$ 624,222.20	\$ 54,652.80	\$ 31,211.11

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

VII.1
TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

DEC 07 2021

December 2, 2021

Honorable Arthur G. Pappas, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated December 7th, 2021, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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2021 DEC 2 AM 11:48
NORTH TONAWANDA NY

XI



NORTH TONAWANDA FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216

DEC 07 2021

December 1, 2021

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully ask that you approve The City's portion of funding needed for a new Fire Department Rescue Boat. I have secured \$15,000 from Niagara County with an additional \$11,950 in the form of a grant from Enbridge. The amount needed from the city to complete the purchase when delivered in 2022 will be approximately \$10,000.

With the development of Gateway Harbor and the popularity of recreational boating on the waters bordering North Tonawanda at an all-time high this boat is desperately needed.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joe D. Sikora".

Joseph D. Sikora
Fire Chief

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2021 DEC 1 PM2:59
NORTH TONAWANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII. 2

DEC 07 2021

December 2, 2021

Honorable Arthur G. Pappas, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2021 appropriations, based on the request of the Department Head, copy attached.

Dollar

Amount

Decrease/Increase Account

Increase Appropriation Account

001.3120.0420

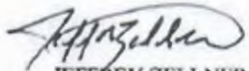
001.3120.0231

\$10,000

Fire Protection – Repairs and Maint.

Fire Protection – Vehicles and Equipt.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

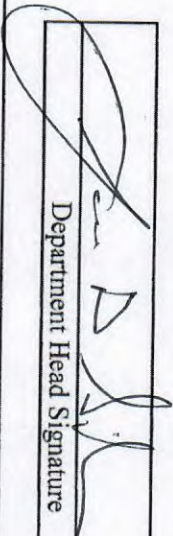
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NORTH TONAWANDA NY

Budgetary Transfer Request Form

Department: 3410 Fire

Date: 12/1/2021

Dollar Amount	Appropriation Accounts and Documentation			
\$10,000	From Appropriation Account 1.3410.420	Repair & Maintenance Account Number	Into Appropriation Account 1.3410.231	Vehicles & Equipment Account Description
	Account Number	Account Description	Account Number	Account Description
<p>Explanation: I would like to move \$10,000 from R&M to Vehicles & Equipment for the 20% deposit required for a Department Rescue Boat. There will be a 10% price increase effective January 1, 2022 for this boat. This deposit is also required to hold our spot in the build line. We are currently #6 for 2022. This is Government pricing from the company. This project was presented and discussed at the Common Council Workshop Meeting on 11/23/21.</p>				
Please Check One (V)				
<input type="checkbox"/> Common Council Action	<input checked="" type="checkbox"/> No Common Council Action			<input type="checkbox"/>
Department Head Signature		Date		
		12/1/2021		

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

1. Transfer of appropriations is less than \$1000.00
2. Transfer is between existing appropriation accounts within the Department's Budget
3. Within the fiscal year, aggregate transfers, made in any one appropriation account do not exceed \$1000.00

2.21 - Budgetary transfers must be initiated by a Department Head through the Common Council if one of the following criteria is met:

1. Transfer of appropriations is over \$1000.00
2. Transfer involves the establishment of a new appropriation account; or,
3. Transfer is between Department's (not within one Department's own Budget)

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date	

XVII.

DEC 07 2021

November 15, 2021

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

The November 2021 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1830 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Meisenburg, M. Lemke, M. Anastasi, D. Grinnell, A. DiBernardo. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1.) Member Lemke received a complaint from Buffalo Pumps regarding the potholes on East Avenue. The street that goes in between the Buffalo Pumps buildings is considered East Avenue and is a city street. Member Frank contacted Mark Zellner (DPW Superintendent) who stated that the road will be fixed with in the next couple of weeks.
- 2.) The city has been receiving numerous complaints regarding the broken railroad tracks on Niagara Falls Blvd. and Erie Avenue. Member Frank and member Meisenburg spoke with Mason Butler (CSX Supervisor) who informed us that they would be out on November 10th to fix the railroad tracks. Butler advised us that to do the job properly and per CSX protocol the intersection would have to be shut down. On November 10th, Frank went to the CSX briefing prior to repair and was advised by Butler that his permit was pulled by Dave Sobol (New York State Department of Transportation). This meant that the intersection would not be shut down and he would only be able to fix one of the lanes where the railroad was broke. Butler informed Frank that the railroad tracks would be fixed sometime next year. Frank advised Mayor Pappas.
- 3.) Member Grinnell received a complaint regarding there not being a stop line at Strad Street by Erie Avenue. Member Meisenburg will take care of this in the spring.

Meeting Adjourned at 2000 hours

Travel safely, Robert J. Frank

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DEC 07 2021

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	13	130.00
		Ward Maps	1	1.00
			Sub-Total:	\$131.00
A1550	Minor Sales	Public Pound Fee	1	25.00
			Sub-Total:	\$25.00
A1603	Misc. Fees	Birth Certificates	46	460.00
		Death Certificates	65	780.00
		Deaths Recorded	16	0.00
		Free Birth Certificates	1	0.00
		Genealogy Death	4	44.00
			Sub-Total:	\$1,284.00
A2110	Planning & Zoning Fees	Board of Appeals App.	2	100.00
			Sub-Total:	\$100.00
A2501	Snowplow Permit	Snowplow Permit	7	315.00
			Sub-Total:	\$315.00
A2505	Marriage License Fee	Marriage License Fee	4	70.00
			Sub-Total:	\$70.00
A2506	Conservation	Conservation	14	57.69
			Sub-Total:	\$57.69
A2540	Racing & Wagering Fees	Bingo Proceeds	2	83.73
			Sub-Total:	\$83.73
A2542	Dog Licensing	Female, Spayed	69	621.00
		Female, Unspayed	6	102.00
		Male, Neutered	78	702.00
		Male, Unneutered	11	187.00
			Sub-Total:	\$1,612.00
A2610	Minor Sales	Parking Tickets	30	4,700.00
			Sub-Total:	\$4,700.00

Total Local Shares Remitted: \$8,378.42

Amount paid to: New York State Department of Health _____ 90.00
 Amount paid to: NYS Ag. & Markets for spay/neuter program _____ 198.00
 Amount paid to: NYS Environmental Conservation _____ 988.31

Total State, County & Local Revenues: \$9,654.73

Total Non-Local Revenues: \$1,276.31

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Brauer 12/1/21
 City Clerk-Treasurer Date

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 NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXI. 2

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

DEC 07 2021

December 1, 2021

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of October 2021.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "TEK".

Thomas E. Krantz
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Robert Schmigel
cc: Frank DiBernardo

TEK/sd

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NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF OCTOBER 2021

CRIMINAL

Complaints received and investigated	105
Complaints cleared by arrest or exceptional clearance	70
Complaints ruled unfounded	0
Number of males arrested	36
under 18:	1
over 18:	35
Number of females arrested	5
under 18:	0
over 18:	5
Arrests for other authorities	5
Failure to Appear/Violation of Probation Warrant Arrests	24
Above complaints cleared by J.A.B.	0
Complaints cleared by J.A.B. from previous months	0

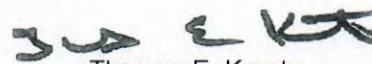
TRAFFIC

Traffic summonses issued	760
DWI arrests	9
Parking tags issued	34

MISCELLANEOUS

Miscellaneous service	2,576
Incident reports	131
Vehicle accidents	58
Vehicle accidents (fatal)	0
Vehicle stops	816
Police escorts	2
Prisoner meals	57
Mug shots taken	38
Fingerprints taken	38
Persons missing and located	0
Automobiles stolen	1
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$120.00
Photocopy fees	\$10.00
Fingerprint fees	\$0.00
Fines collected	\$57,170.50
Value of property damaged	\$11,090.00
Value of property stolen	\$29,584.78
Value of property recovered	\$100.00

Respectfully submitted,



Thomas E. Krantz
Chief of Police

TEK/sd

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF OCTOBER 2021</p>
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	2	2	
ALL OTHER OFFENSES	13	11	
ARSON	0	0	
BURGLARY	1	0	
COERCION	1	1	
CRIMINAL MISCHIEF	14	2	
CRIM POSS WEAPON	1	1	
DIS CON/HARASS	8	1	
DRUG OFFENSES	5	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	24	24	
FORGERY	0	0	
FRAUD (ID THEFT)	5	0	
LARCENY	10	1	
LEAVING THE SCENE	8	4	
MURDER	0	0	
RAPE	3	1	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	9	5	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		5	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		12	
TOTALS	105	70	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		0	
# CLEARED BY JAB FROM PREV MONTHS		0	

CFO - A.



City of North Tonawanda

DEC 07 2021

Historic Preservation Commission

CITY HALL

216 PAYNE AVENUE

NORTH TONAWANDA, NEW YORK 14120

December 1, 2021

Dear Mayor Pappas and the North Tonawanda City Council,

The Historic Preservation Commission has passed a motion to designate a hitching post near 286 Goundry Street as a Local Landmark. This hitching post dates from the development of the neighborhood, approximately 1890-1900. This is the last hitching post on City property and is made of carved Medina sandstone. It reflects the historic character and fabric of the surrounding Sweeney Estate National Register Historic District and the Downtown Local Historic District.

As part of this process, there was a public hearing on November 23, 2021 in the Council Chambers discussing this application and offering a comment period. The Historic Preservation Commission requests that the Council makes a motion to accept and approve this Local Landmarking application.

The historic marker is currently in City storage as it was removed temporarily as a result of settling over the past 150 years. The hitching post should be reset into the ground using NYSDOT Type 304 material. This is commonly referred to as subbase or structural fill and will allow for a semipermanent foundation that both protects the marker from future uneven settling and any irreversible damage. This location would maintain the historical accuracy of this object and the historic fabric of the Sweeney Estate District. They are objects of great interest and value to the community.

If this hitching post receives designation, it will ensure documentation and protection in the future should there be any maintenance work required for utilities or roads or proposed alterations to the site.

Thank you,

Kristin Derby
North Tonawanda Historic Preservation Commission

2021 DEC 2 AM 10:47
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If applicant does not own the property, identify owner's name, address and telephone:

City of North Tonawanda

If applicant is different from owner, does the owner concur in this application?

N/A – To be voted on by Council

Yes

No

If applicant is different from owner, is there a relationship between applicant and owner?

X

Yes

No

If yes, explain:

The NTHPC is part of the City of North Tonawanda Certified Local Government.

If applicant is different from owner, explain applicant's interest in the property:

The Goundry Street Hitching Post is part of the City's property and is an historic structure. It contributes to the historic fabric of the larger Sweeney Estate National Register Historic District that surrounds it.

Is applicant or owner related to any official or employee of the City of North Tonawanda or the North Tonawanda Historic Preservation Commission?

X

Yes

No

If yes, explain: The applicant is the North Tonawanda Historic Preservation Commission.

PROPERTY INFORMATION

Property Address: Median/Curb area in front of 286 Goundry Street, North Tonawanda, NY 14120

Name of Property (if applicable): City property

Tax Map ID No.: N/A

Zoning Classification: N/A

Parcel Size: _____

Present Use of Property: Curb/Parking

Historic Use of Property: Curb/Parking of carriages and horses

Designation Sought (check one): X Landmark Historic District

Year of Construction: Approximately 1895

Original architect (if known): _____

Original builder (if known): _____

Original and subsequent owners of the property, including dates of ownership (if known):
City of North Tonawanda

Describe the architectural style of the property:

Hand chiseled and carved Medina sandstone, traditional Victorian style hitching post.

Describe primary building materials:

Foundation: _____ Roof: _____

Walls: _____ Other: Medina Sandstone

How does the property in its present condition materially differ from the property as originally constructed? Describe material alterations or additions to the property subsequent to its original construction (include dates if known). Attach photographs of alterations if available:

The hitching post is currently in City storage. It has minor weathering associated with stone that has withstood the elements. It is in original condition.

Describe the present condition of the property:

The property that the hitching post belongs to is grass over the local soil. No amendments have been made.

CERTIFICATION

APPLICANT: I hereby certify that this application is accurate and complete to the best of my knowledge.

Applicant's Signature: Kristin Deery Date: 9/9/2020

on behalf of the North Tonawanda Historic Preservation Commission

OWNER: (if different from applicant, and if owner concurs in application): I have read and familiarized myself with this application and do hereby consent to its submission and processing.

Owner's Signature: TO BE VOTED ON BY THE COUNCIL Date: _____

